

## ROLE DESCRIPTION

### 1. TITLE

**Chair of the Board**

### 2. OVERALL PURPOSE OF THE ROLE

The Chair is a member-elected role, working in a non-executive capacity to provide leadership and strategic direction to the BD Board. The Chair leads the British Dressage Board and works with the Chief Executive to ensure effective governance of the organisation.

The Board of British Dressage are responsible for the overall strategy, planning, vision, and direction of the sport.

### 3. MAIN RESPONSIBILITIES

- To lead the Board and encourage active engagement from Directors on the development of strategy, policy, and budgets.
- To promote the highest standards of corporate and sport governance at Board level and throughout British Dressage.
- To Chair Board meetings and the AGM, as well as attend other committee meetings, federation meetings and other appointments as required.
- Act in the best interests of British Dressage, in accordance with the Memorandum and Articles of Association, meeting its stated charitable objectives and in line with the Companies Act 2006.
- Monitor the performance of the Charitable Company and its trading subsidiary and ensure that all targets and objectives are met.
- To act as line manager, guide, and mentor for the Chief Executive of the Company.
- To represent BD at British Equestrian Federation council meetings and associated activity.
- To chair the Nominations Committee ensuring that there are succession plans in place, that the Board has a balance of skills, experience, independence, and knowledge.
- To promote the highest standards in relation to equality, inclusion and diversity at BD Board level and throughout BD.
- To provide strategic insight in relation to equality, inclusion and diversity and help promote best practice across the organisation.
- Act as a strong advocate for the work of British Dressage and the wider equestrian community.
- To ensure effective communication with members and ensure that the Board develop a good understanding of the views of the membership.
- To ensure that the Board takes balanced and objective decisions in the performance of its agreed role and functions.

### 4. REQUIREMENTS FOR THE ROLE

#### **Essential knowledge / experience:**

- Knowledge, experience and a passion for sport is an important requirement, while a background in dressage or equestrian sport is desirable and beneficial, but not essential.
- Capacity to take accountability for the formulation of strategy, the effective implementation of all policy initiatives and delivery of agreed objectives.
- Ability to support the development of and provide a sounding board for the Chief Executive, and to constructively challenge the Chief Executive's proposals / actions.
- Ability to represent BD at BEF level and be an effective ambassador for the organisation.

**Additional requirements:**

- Recent direct experience of being a Board Director and / or chairing committees.
- Experience as a Director, Trustee or Committee Member in a commercial, charitable, voluntary, or public sector context at an equivalent level.
- A current full member of British Dressage.
- IT literate, with access to a computer.
- Eligible as a trustee of a registered charity.

**Personal Skills / Characteristics**

- Established reputation as a leader and strategic thinker, with a proven ability to operate in a professional capacity at senior level.
- Upholds the highest standards of integrity and adheres to the Seven Principles of Public Life (selflessness, integrity, objectivity, accountability, openness, honesty, and leadership).
- Positive, enthusiastic, dynamic, and energetic self-starter.
- Team player who is willing to work collaboratively with all stakeholders and act as an effective ambassador for the sport.
- Experience of representing an organisation in a high profile or public facing role, including good presentation and public speaking skills.
- Strong communication, influencing and negotiation skills, with the ability to forge effective relationships with key stakeholder groups.

British Dressage actively promotes diversity and welcomes applications from all parts of the community.

**5. ADDITIONAL DETAILS****Time Commitment**

- Chair six Board meetings per year.
- Attend the BD Annual General Meeting, members' meetings, and regional representatives' meetings (up to six days per annum).
- Attend the BEF Council meetings (up to four times per annum).
- Attend BD flagship championships and events as required, including the Winter and National Championships and National Convention, as well as other major competitions.
- Other ad-hoc meetings as required, including weekly calls with the Chief Executive.
- General guide to time commitment is two to four days per month.

**Term of Office**

- The Chair is elected for an initial term of four years and may stand for two terms.
- Board Directors are also eligible to be nominated but can only serve a maximum of 12 years on the Board in total, including their current terms.

**Remuneration**

- The role is voluntary. Travel and accommodation expenses will be paid.